**Sample Script for Room Moderators
Individual Breakout Sessions (45 minutes)**

**Host:** Good morning, I’m [NAME OF HOST]. I’m a [STUDENT or PROFESSIONAL TITLE] at [SCHOOL/EMPLOYER]. I’m here today to lead this session about careers in [INDUSTRY].

I’d like to start today by having each of our panelists introduce themselves. Please briefly describe what your company does, who your customers or clients are and what you do specifically at your company.

**[Panelists each talk for two minutes]
Host:** Great! Now, please talk for a few more minutes about some of the other careers in your company and what kind of skills and training someone needs to learn to prepare for those types of jobs.

**[Panelists each talk for up to three more minutes]**

**Host:** Thank you to all of you for sharing what you do. Now, let’s change this up a bit. Our speakers have each brought with them something for you to do or watch to help you get a better idea of what it’s like to work in their job. I’ll turn it over to our panelists!

**[Students will either break up into groups and visit stations OR participate in large group activities for about 25 minutes.] *If you have extra time at the end of your session:***

**Host:** Before we end this session, I want to see if any of you have any questions for our speakers.

***Hopefully, students will raise their hands and ask appropriate questions.***

 **Closing Comments**

**Host (Before Sessions Two and Three):** Thank you to our speakers for taking time out of their busy schedules to be here with us and share what you do! Let’s all give them a round of applause (clap). OK students, it’s time to rotate to your next session. If you don’t know where to go next, please be sure to ask one of the adult volunteers in the hallways, and they’ll help you find your way. During this short break, please take the time to use the bathroom and grab a snack at one of our snack stations if you need one. **[Please tailor these instructions for your event.]**

**Host (At the end of Session Three):** Thank you to our speakers for taking time out of their busy schedules to be here with us and share what you do! Let’s all give them a round of applause (clap). Thanks to all of you for being good audience members. We hope you had a great day. Before you go, we need you to fill out this short survey about today’s event **[HAND OUT SURVEYS].** Please drop the survey off with me as you leave to meet your teachers and return to your buses. Thanks so much for being a great audience today!